

**MINUTES OF REGULAR MEETING OF THE  
PRINCETON MUNICIPAL AIRPORT ADVISORY BOARD  
MONDAY, OCTOBER 4, 2021**

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**MEMBERS PRESENT:** John Sautter, Barry Ramage Jr. (via Zoom) Troy Minske, Gene Stoeckel,

**MEMBERS ABSENT:** Jason Erickson

**OTHERS PRESENT:** John Glesne & Andrew Zielike, KLJ Engineering, Michele McPherson, City Administrator, Bob Gerold, Public Works Director, Genny Gerold

Vicki Hallin, Thom Walker, Larry Handshoe (via Zoom).

Julie Carr, MNDoT Economic Development

Junior Lindsay, MNDoT Aeronautics

**CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chair Stoeckel called the meeting to order at 5:42 pm and lead those present in the Pledge of Allegiance.

**AGENDA ADDITIONS/DELETIONS:**

Chair Stoeckel asked for an update on ARPA funds which was added at the end of new business. Mr. Sautter noted that he had invited Julie Carr from MNDoT to discuss the economic impact of the airport. Her presentation would be discussed as part of the CIP. The agenda was accepted by consensus as amended.

**APPROVAL OF OCTOBER 4, 2021 MEETING MINUTES:**

Motion by Sautter, seconded by Minske, to approve the minutes as presented. Motion carried.

**OLD BUSINESS:**

*Kruse Access Agreement – no new information was provided*

*Flight Service Station – no new information was provided*

**NEW BUSINESS:**

**Review AWOS Siting Options**

Mr. Zielike provided an overview of the information assembled regarding the AWOS siting. Two options are available: East and West, plus removing the AWOS entirely which is not recommended by KLJ. The East option impacts future airport development and the West option impacts private property and requires significant tree removal.

Mr. Stoeckel asked if the eight existing hangars on the East side would have to be removed since they exceed the height limit.

Mr. Zielike stated no, but any new hangars would need to meet the height limitations.

Mr. Stoeckel asked if the property for the West option would need to be acquired in fee title.

Mr. Zielike stated that it could be acquired via easement.

Ms. Gerold asked if the FAA and/or MNDOT would participate if the AWOS were moved a second time.

Mr. Glesne stated that it would be unlikely that they would participate if it were a second time.

Mr. Minske asked what the restrictions were in order to develop the hangar area on the east side.

Mr. Ramage stated that it would eliminate any hangars from being located within the radii.

Ms. Gerold stated that she was not looking forward to removing 22 acres of trees.

Mr. Walker asked what the useful life of the AWOS was. How old is the current one? What will MNDOT fund?

Mr. Zielike stated that typically the useful life is 20 years and the age of the current equipment is unknown. He stated further that MNDOT would fund relocation once, but replacement would continue to be funded.

Ms. Gerold asked when would the City know it would receive funding.

It was noted that this is an ALP eligible activity, so it would be funded.

Ms. Gerold asked why the City would be charged for the AWOS equipment when it belongs to MNDOT?

Ms. Carr stated that funding processes between the FAA and MNDOT have changed; staff will need to research this issue and get back to the City.

Ms. Hallin stated that it is very scary to not know the exact costs.

Ms. Gerold stated that the range is very wide - \$18,000 to \$150,000.

Ms. McPherson stated that it appears that since the East option is not supported by the FAA/MNDOT, they will not be likely to participate which essentially forces the City to pursue the West option.

Mr. Stoeckel stated that the City should follow KLJ's recommendation as to keeping an AWOS and where it is to be located.

#### Review, Discuss and Finalize CIP

Mr. Glesne reviewed the updated CIP. He stated that he had had a conversation with the DNR regarding the apron expansion. He stated that they are still looking at the possibility, but not likely in 2022, so it has been moved a year for design and construction.

Mr. Stoeckel stated that he had received a call regarding perimeter fencing and security. He noted that the fencing should be moved up in the CIP.

Ms. McPherson stated that the 21<sup>st</sup> Avenue project does include fencing along the west side of the road east of the hangars. In order to fund the fencing around the airport to prevent wildlife, an assessment needs to be completed.

Mr. Zielike noted that the number of wildlife strikes also determines the need for the fence.

Ms. Carr provided an overview of the economic impact study of the airport. She stated that she would provide a link to be shared with others so they can look at the information.

Mr. Stoeckel asked who uses Jet A and also what is the fuel mark up for the LL100 that is sold.

Ms. Gerold asked who determined the amount for the FBO and why is there a line item for it?

Mr. Stoeckel stated that the Flight Service Station was previously used as an FBO.

Engineer's Report:

The written report included updates on:

- Runway reconstruction -desing
- Runway reconstruction – construction
- Taxiway reconstruction
- AWOS relocation analysis

Manager's Report:

McPherson reviewed the items in the written manager's report:

- 21<sup>st</sup> Avenue project update – clearing, grubbing, pavement reclamation
- Taxiway reconstruction project status
- Joint Planning Board appointees Minske and Johnson
- Street sign relocation

**ADJOURNMENT:**

Motion by Minske, seconded by Ramage to adjourn. Motion carried and the meeting adjourned at 7:21 pm.

Respectfully submitted,

*Michele McPherson*

Michele McPherson  
City Administrator/Airport Manager